



RENTAL PROGRAM

PROGRAM GUIDELINES

IUPUI is committed to promoting and easing access to sustainable transportation methods on campus. To ensure the success of the Jag Bike Rental Program, only students who are fully committed to the responsibilities that come with a bike rental are encouraged to participate. A bike can be a big investment, and when participating in a rental program it is crucial to ensure that the bike is kept clean, safe, secure, and utilized.

Eligibility

Any IUPUI student within an estimated 15-minute bike radius (3 miles) is eligible to participate in the Jag Bike Rental Program.

Cost of Participation

Participation in the Jag Bike Rental Program is provided **free of charge**. Fees may apply on failure to bring back items/bike or report theft. See rental application for details.

How to Sign Up

Students meeting the location eligibility requirement above may apply using the application found on the Jag Bike website: <insert link here when created>

Sign up applications will be accepted on a rolling basis as well as the basis of bikes being available. If you apply and no Jag Bikes are available, you will be notified and given the option to be put on a waitlist.

While signups are on a rolling basis, rental periods are semesterly. For example, if you apply, get accepted, and receive your Jag Bike with one month left in the semester, you will still have to renew your rental at the end of the semester.

Materials

The Jag Bike and Jag Bike Extras will be provided within 1-2 weeks of full acceptance into the rental program. Instructions for delivery will be included within the acceptance email.

Materials include:

- Jag Bike bicycle
 - Attached onto bike:
 - Front basket (if applicable)
 - Rear rack
 - Water bottle cages (if applicable)

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- Incredibell bike bell
- Jag Bike Extras
 - U-lock and key
 - Front and rear lights
 - Charging cable for each (micro-USB)
 - Seat cover
 - Detachable water bottle holder (if applicable)

How to Have the Best Jag Bike Experience

✓Perform an ABC check before each ride

An ABC check stands for **A**ir, **B**rakes, and **C**hain. Before each time you make a trip on the Jag Bike, ensure that the tires are properly inflated, the brakes are functional, and the chain is unbroken, lubricated, and free of debris.

✓Always use the provided U-Lock to secure the Jag Bike when not in use

Each Jag Bike comes with one for a reason! When storing the Jag Bike, use the U-Lock to lock the frame of the Jag Bike to a bike rack when not in use. DO NOT lock only a wheel, as someone could undo it and take the rest of the bike with them.

✓Try as best as possible to store the Jag Bike in a climate-protected area when necessary

If poor weather conditions are approaching, attempt to store the Jag Bike in a place that is protected from the elements as much as possible. Possible ideas include:

- Tower Garage Bike Storage Facility
- Covered bike parking in the BS/ES breezeways
- Temporarily storing the Jag Bike inside your dorm room or apartment (if applicable)

If a protected bike parking area is unavailable, use the included seat cover to keep the seat dry.

✓Report any problems or issues that you have with the Jag Bike Issue Form.

If you encounter any problems or theft with the Jag Bike, reporting as soon as possible any issues will not only keep a record for when the rental period ends, but it also allows us to try and help as soon and best as possible.

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✓Ride with accordance to Indiana and Indianapolis bike laws.

Practicing safe ride habits is a requirement to receiving a Jag Bike and also ensures a seamless experience during your rental. Reference the Bike IUPUI [safety tips](#) if needed.

End-Of-Rental Procedure

One month before the semester's end, emails will be sent to all Jag Bike users regarding their intents to renew their rental period or return the Jag Bike.

If you choose to renew, we will have you bring the bike to us to get a tune up to be ready to go for the next semester.

If you chose to return the bike, it will be collected 2 weeks before the semester's end.

Points of Contact

If you have any questions or concerns about your bike or the program, contact:

IUPUI Office of Sustainability

sustindy@iupui.edu

317.278.1308

Happy Riding!